



# General Plan Advisory Committee (GPAC) Overview and Responsibilities

## Overview

The City of Lake Forest is assembling a General Plan Advisory Committee (GPAC) to advise the City on the topics and issues addressed in the General Plan. The GPAC will serve as an important channel for the community to provide input and make recommendations regarding the General Plan Update. The Lake Forest General Plan will address the following topics: land use, mobility, open space, conservation, public safety, noise, community design, economic development, environmental justice, and community health and wellness (please note that the City already has a state-certified Housing Element that will not be updated as part of this project).

The GPAC will consist of approximately 18-20 community members that represent a diversity of interests. The GPAC composition, as outlined below, was reviewed and approved by the Lake Forest City Council in July 2018.

- Planning Commission (2)
- Parks and Recreation Commission (1)
- Senior Interests (1)
- Executive Roundtable Member/Top Employers (2)
- Shopping Center Manager (1)
- Chamber of Commerce Member (1)
- College Student (1)
- Homeowners Association Members (3); Portola Hills, Foothill Ranch, and City-at-Large
- Traffic and Parking Commission (1)
- Top Residential Real Estate Agent (1)
- Top Commercial Broker (1)
- Public Safety Officer (Current or Retired) (1)
- Environmental/Sustainability Interests (1)
- Apartment Association (1)
- Saddleback Valley Unified School District Representative (1)

The City invites individuals interested in participating as a member of the GPAC to submit a Statement of Interest to the City of Lake Forest Community Development Department for consideration. City Staff will select GPAC members in accordance with the composition approved by the City Council using a range of available information, including individual Statements of Interest, City Council recommendations, and consultation with groups and organizations. Interested persons who are not appointed to the GPAC are encouraged to attend the GPAC regular meetings and provide their input during the scheduled public comment period.

## Responsibilities

- The GPAC will be subject to the Brown Act, California's Open Meeting Law, and will hold regular, noticed and agendized public meetings. There will be specific time for public comments.
- The GPAC is expected to meet on the first Thursday of every month at City Hall, starting on September 6, 2018, for approximately one year. There will be at least ten meetings of the GPAC, and each meeting will begin at 6:30 PM and last 2-3 hours.
- Prior to each meeting, members are expected to review required reading material (50-100 pages) and be ready to discuss key issues and opportunities with the group. Some meetings may require more or less preparation.
- Participation by members appointed to the GPAC is temporary; the roles and responsibilities of its members will terminate with City Council adoption of the General Plan.
- Continuity for all GPAC meetings is important.

